

**YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR MINUTES
Monday, December 20, 2010**

The Yadkin County Board of Commissioners met in Regular Session on Monday, December 20, 2010, in the Yadkin County Human Services Building (Commissioners Meeting Room), 217 East Willow Street, Yadkinville, North Carolina.

Present were:

Chairman Kevin Austin
Vice Chairman Frank Zachary
Commissioner Gilbert Hemric
Commissioner David Moxley
Commissioner Marion Welborn

Staff present: County Attorney, James Graham; County Manager/Interim Clerk to the Board, Aaron Church; and Assistant County Manager/Finance Officer, Lisa Hughes

CALL TO ORDER by Chairman Austin at 7:00pm.

INVOCATION led by James Graham

PLEDGE OF ALLEGIANCE led by Callie Trivette, a 5th grade student from West Yadkin Elementary School.

ADJUSTMENT TO / ADOPTION OF THE AGENDA

**Commissioner Moxley requested that item #15 (Wildlife Designation) be removed from the Consent Agenda and added as #7 under Board Action. Commissioner Moxley made a motion to adopt the Agenda. Vice Chairman Zachary second.
Vote: 5/0**

Public Comments

Pete Knight from Hamptonville reminded the Board that December 7 was Pearl Harbor Day. As he came through Yadkinville that day, he observed that neither of the County's American flags were lowered to half-mast in memorial. He called the Veterans Officer who stated that the tree branches damaged the flags and the flags were not able to be lowered. County Public Buildings Director, Todd Vestal, addressed this issue by informing the Board that the damaged flag had been replaced and that he is already obtaining quotes to trim the trees.

Approval of Minutes

**Commissioner Moxley made a motion to approve the December 6th Regular Session Minutes and the December 6th Closed Session minutes. Commissioner Hemric second.
Vote: 5/0**

Reports/Requests of the Board

- 1) Future Plans for Parks and Recreation. Manager Church informed the Board of the contract with Jacobs Engineering a year ago to develop a Master Parks Plan to improve parks throughout the County. Jacobs doesn't have the staff to prepare the Plan and doesn't have experience in preparing Master Parks Plans. Parks and Recreation Director Joe Boyette introduced Vonda Martin with DENR. She advised the Board that the County needs to put together an Advisory Board to be in the community and start comprehensive planning efforts. Vice Chairman inquired about the status of the Jacobs contract and Parks and Recreation Director Joe Boyette responded that nothing has been paid on that contract and no work has been completed. The Board took no action.
- 2) Ann Watkins, Acting Chair of the Board of Health informed the Board that the Director is retiring at the end of the month. The Selection Committee has completed the first round of interviews and there have been very strong candidates. The search has been narrowed to two candidates for the second round after the beginning of the New Year. The Board of Health has selected Trish Belton to serve as the Interim until the new Director begins.

Consent Agenda

Commissioner Welborn made a motion to approve the consent agenda. Commissioner Moxley second.

Vote: 5/0

- 1) Tax Management Website Agreement
- 2) CDBG Requisition forms for the Courtney-Huntsville Water Improvements Grant and 2009 Scattered Site Housing Grant
- 3) Authorized the Manager to sign loan agreements and promissory notes for the CDBG funded programs
- 4) Budget amendment for \$37,311 from the General Fund to the jail line for medical expenses (Attachment A)
- 5) Two budget amendments for the Health Department (Attachment B)
- 6) Two budget amendments for the Governing Body/Administration
- 7) Approved the CJPP Grant Award
- 8) Approved estimated legal fees for CDBG infrastructure project easements
- 9) Approved Rehab contract with Mike Pearce
- 10) Approved rehab contract with Phelps Company
- 11) Approved rehab contract with Ace Homes
- 12) Approved Yadkin County Aging Services Planning for the HCCBG
- 13) Approved the renewal contract with Embarq/Century Link
- 14) Approved two other budget amendments for EMS Donations, Sheriff Donations and Lightning strike (Attachments C, D, E)
- 15) Pulled for Board Action
- 16) Approved unfreezing and advertising the Soil and Water Technician position.

Manager's Budget Amendments/No Action Required

The Manager informed the Board he had approved a transfer for EMS to cover additional dues and subscriptions.

Board Action

- 1) Kelli Wilcox with Atlas Engineering discussed the plans for the Courthouse roof replacement and the need for a low slope roof design rather than the initial plan for a steep slope roof design due to drains. **Commissioner Moxley made a motion to authorize Wilcox to proceed with a low slope roof design, Vice Chairman Zachary second.**
Vote: 5/0
- 2) Kelli Wilcox with Atlas Engineering reviewed the Courthouse Roof Replacement Project timeline and informed the Board that the design is complete and ready to bid. Plan rooms will be used to expand the opportunity for competitive bidding. **Commissioner Moxley made a motion to authorize the County Manager and Atlas Engineering to proceed with the bidding phase of the project.**
Commissioner Hemric second.
Vote: 5/0
- 3) **Commissioner Welborn made a motion to adopt its Regularly Scheduled Board Meeting scheduled for 2011 and Commissioner Hemric second.**
- 4) County Manager Church presented Agenda Procedures for the Board of Commissioners as requested by the Chairman, with two minor changes. **Vice Chairman Zachary made a motion to adopt the Agenda Procedures as presented with the stated changes. Commissioner Welborn second.**
Vote: 5/0
- 5) County Manager Church introduced an Ethics Resolution for the Board's adoption, as required by Statute, effective January 1, 2011. Chairman Austin pointed out that everything within the document is statutes the Board is already required to follow. **Commissioner Moxley made a motion to adopt the Ethics Resolution as presented, Commissioner Hemric second.**
Vote: 5/0
- 6) **Chairman Austin reviewed the Commissioners assignments to Advisory Boards. Commissioner Hemric made a motion to adopt the assignments as reviewed, Commissioner Moxley second.**
Vote: 5/0
- 7) Soil and Water Director, Jason Walker presented a request for the Board to approve an application for Wildlife Designation for 5D. The Designation would allow Wildlife Officers to patrol the property rather than County staff. The only related expense is the cost of the signs to be placed on the property. **Commissioner Moxley made a motion to authorizing the County Manager to submit an application for a Wildlife Designation for the 5D property. Commissioner Welborn second.**
Vote: 5/0

Calendar Notes

An Employee Christmas Luncheon will be held on December 22, 2010 at the Union Cross Fellowship Meeting House.

Recess

The Board took a 15 minute recess at 8:30pm.

Manager's Report/Board Action

- 1) Jail Report. The County Manager reviewed a prepared PowerPoint presentation (Attachment F). **Commissioner Moxley made a motion to direct the County Manager to develop a RFP to hire a consultant and to schedule a work session to review the jail options in depth. Commissioner Welborn second. The Board also requested the County Manager to schedule a tour of the jail for the entire Board. Vote: 5/0**

Commissioners' Comments

Vice Chairman Zachary stated he likes informative and constructive meetings and hope they continue.

Commissioner Moxley stated that the consent agenda is good in one way and not others. He wanted to let the citizens know that the Board approved providing hams for each employee at the Christmas luncheon.

Commissioner Hemric thanked the people for attending the meeting.

Commissioner Welborn thanked the Manager for helping them hit the ground running when they took office by sending them Board packets prior to being sworn in.

Chairman Austin thanked the Manager and his fellow Commissioners for putting together the agenda procedures.

Attorney Graham had no comments.

Vice Chairman Zachary made a motion to go into Closed Session pursuant to NCGS 143-318.11(a)(3)(4)(5)(6) for Legal, Economic Development, Property Acquisition and Personnel Matters. Commissioner Moxley second. Vote: 5/0

Upon returning from Closed Session, Commissioner Welborn made a motion to authorize the County Manager to enter into a contract with Ron Lewis to serve as a consultant for the Communications, EMS and Emergency Management. Commissioner Hemric second. Vote: 5/0

With no further business, Vice Chairman Zachary made a motion to adjourn the meeting, Commissioner Welborn second. Vote: 5/0



Asst. County Manager/Finance Officer

1/3/11

Date Approved by the
Yadkin County Board of Commissioners